



Monroe County Historical Association Research Request Form

Contact Information

Name: _____

Organization (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Membership

Are you a current member of the Monroe County Historical Association?

Yes No

If you haven't joined us yet or your membership has lapsed, please visit the Become a Member page of our website at monroehistorical.org/join.html. By joining the Monroe County Historical Association, you'll gain access to discounted research fees and other benefits.

Research Request

Type of research:

- Genealogy / Family History
- House / Property History
- Business / Organization History
- Township / Borough / County History
- Photo / Image Search (see Photo Use Policy)
- Other

Research question:

Please be as specific and detailed as possible.

Information already known:

To assist us in narrowing down the search, please provide any details you already know, such as names, dates, locations, religious affiliations, and any other relevant information.

Documents requested:

List specific documents you hope to find, such as birth, marriage, or death records, obituaries, cemetery records, newspaper articles, etc. List them in order of importance so that we may focus the first hour of the search on your most critical needs.

Payment

Research fees are charged at the rate of \$30 per hour for members of the Association and \$35 per hour for nonmembers. Each request must include payment for the first hour of research. Any additional hours required for the project will be discussed and approved by the client before proceeding with further research.

Research fee:

- \$30 – One hour of research (Member)
- \$35 – One hour of research (Nonmember)

Donation:

- I would like to make an additional donation to the Monroe County Historical Association in the amount of \$ _____

Total amount enclosed: \$ _____

Payment type:

- Check (made payable to Monroe County Historical Association)
- Credit card (complete the information below)

Cardholder name: _____

Card number: _____

Expiration date: _____ Zip code: _____ CVV: _____

Mail completed research request and payment to:

Monroe County Historical Association
900 Main Street, Stroudsburg, PA 18360